



AMENDED CHARTER
RISK, PREVENTION AND HEALTH BEHAVIOR INTEGRATED REVIEW GROUP
(formerly Microbiological and Immunological Sciences Special Emphasis Panel) # 1861

PURPOSE

The Secretary of Health and Human Services (Secretary) is authorized under Section 301 of the Public Health Service (PHS) Act, as amended (42 U.S.C. 241), to conduct and support through grants, cooperative agreements, and contracts, research relating to biological, psychological, cultural and social conditions and traits that affect the manifestation, prevention, treatment or management of physical and mental diseases and disorders. In addition, the Secretary is authorized under Section 487 of the PHS Act, as amended (42 U.S.C. 288), to support research and research training through National Research Service Awards.

The Risk, Prevention and Health Behavior Integrated Review Group (Integrated Review Group) reviews grants and cooperative agreement applications and contract proposals for research relating to biological, psychological, cultural and social conditions and traits that affect the manifestation, prevention, treatment or management of physical and mental diseases and disorders.

AUTHORITY

42 U.S.C. 282 (b) (6), Section 402 (b) (6) of the PHS Act, as amended. The Integrated Review Group is governed by the provisions of the Federal Advisory Committee Act, as amended (5 U.S.C. Appendix 2), which sets forth standards for the formation and use of advisory committees.

FUNCTION

The Integrated Review Group shall advise the Director, National Institutes of Health (NIH), and the Director, Center for Scientific Review (CSR), on the scientific and technical merit of applications for grants-in-aid for research, research training or research-related grants and cooperative agreements, or contract proposals relating to biological, psychological, cultural and social conditions and traits that affect the manifestation, prevention, treatment or management of physical and mental diseases and disorders.

The members shall survey as scientific leaders, the status of research and research training in their fields.

Rec'd 2/11/00
C IS # 1861

As necessary, the Integrated Review Group and its subcommittees shall seek advice from special consultants; assemble ad hoc working groups; and convene conferences, workshops, or other activities.

STRUCTURE

Members, the Chair, and the Chairs of its subcommittees shall be selected by the Director, NIH, or designee, **from** authorities knowledgeable in the various disciplines and fields relating to biological, psychological, cultural and social conditions and traits that affect the manifestation, prevention, treatment or management of physical and mental diseases and disorders.

Members shall be invited to serve for overlapping terms of up to four years; the term for a member who is to serve as Chair may include a fifth year.

As necessary, standing and ad hoc subcommittees of the Integrated Review Group, composed of members from the parent committee, may be established to perform specific functions within the Integrated Review Group's jurisdiction. The Department Committee Management Officer shall be notified upon establishment of each standing subcommittee and shall be provided information on its name, membership, **function**, and estimated frequency of meetings.

The Chair of a subcommittee may be designated as Chair for the Integrated Review Group as a whole. Upon approval by a subcommittee Chair, the advice of a subcommittee shall be considered the advice of the Integrated Review Group.

A member of one subcommittee may serve as a voting member of other subcommittees when that member's expertise is required and shall be counted in determining the presence of a quorum. Additionally, a member of this Integrated Review Group may serve as a voting member of any other CSR Integrated Review Group; however, that member will not be counted in determining the presence of a quorum.

The permanent membership of the Integrated Review Group may be supplemented at any meeting through temporary members who have experience or expertise in the fields and disciplines related to the Integrated Review Group's function and are appointed to review some or all of the applications considered at that meeting. Notification to the prospective temporary member **from** the Designated Federal Official that the individual is to attend the meeting shall constitute a temporary appointment to the committee for purposes of that meeting, and the individual shall have all the rights and obligations of committee membership at that meeting, including the right to vote on recommendations in which the individual fully participated as a reviewer. Temporary members will be included in the tracking of reviewers with respect to geographical distribution and ethnic and gender representation to ensure that appropriate balance of members' perspectives may be maintained. Temporary members shall not count toward a quorum.

A quorum for the conduct of business by the full Integrated Review Group is five members. A quorum for each subcommittee shall be five members.

Management and support services shall be provided by the review divisions in CSR.

MEETINGS

The full Integrated Review Group shall meet in plenary session, as necessary, as called by the Chair with advance approval of a Government official, who shall approve the agenda. Meetings of the subcommittees shall be held approximately three times a year at the call of the Chair, with the advance approval of a Government official who shall also approve the agenda. A Government official shall be present at all meetings of the Integrated Review Group and of its subcommittees.

Meetings shall be open to the public except as determined otherwise by the Secretary. Notice of all meetings shall be given to the public.

Meetings shall be conducted and records of the proceedings kept as required by applicable laws and Departmental policies.

COMPENSATION

Members shall be paid at the rate of \$200 per day, plus per diem and travel expenses in accordance with Standard Government Travel Regulations. Members who are full-time officers or employees of the United States shall not receive compensation for service on the Integrated Review Group.

ANNUAL COST ESTIMATE

The estimated annual cost for operating the Integrated Review Group, including compensation and travel expenses for members, but excluding staff support, is \$209,921. The estimate of annual person-years of staff support required is 5.4, at an estimated annual cost of \$372,940.

REPORTS

In the event a portion of a meeting is closed to the public, a report shall be prepared which shall contain as a minimum, a list of members and their business addresses, the Integrated Review Group's functions, dates, and places of meetings, and a summary of Committee activities and recommendations made during the fiscal year. A copy of the report shall be provided to the Department Committee Management Officer.

ESTABLISHMENT DATE

January 3, 1994

TERMINATION DATE

Continuing

APPROVED

DEC 22 1990

Date _____


Director, NIH

Director, NIH



CHARTER

MICROBIOLOGICAL AND IMMUNOLOGICAL SCIENCES SPECIAL EMPHASIS PANEL

PURPOSE

The Secretary of Health and Human Services is mandated under Section 301 of the Public Health Service Act, as amended (42 U.S. Code 241) to make grants-in-aid for research projects relating to health. In addition, Section 487 of the Public Health Service Act, as amended (42 U.S. Code 288) authorizes the support of research and research training through National Research Service Awards.

This Panel provides concept review of proposed contract or grant solicitations and reviews grant and cooperative agreement applications and contract proposals for research projects and for research and training activities in the areas of microbiology and immunology.

AUTHORITY

42 U.S. Code 282(b)(6), Section 402(b)(6) of the Public Health Service Act, as amended. This Panel is governed by the provisions of Public Law 92-463, as amended (5 U.S. Code Appendix 2) which sets forth standards for the formation and use of advisory committees.

FUNCTION

The Microbiological and Immunological Sciences Special Emphasis Panel shall advise the Director, National Institutes of Health (NIH), regarding research grant and cooperative agreement applications and contract proposals relating to microbiology and immunology.

STRUCTURE

Members and chairs will be selected on an "as needed" basis in response to specific applications to be reviewed. Approximately 600 reviewers will be used each year. Members will be selected from outstanding authorities in the various fields of biomedical and behavioral research. Members of the NIH Reviewers Reserve or chartered HHS advisory committees may serve on the Panel if their expertise is required.

Management and support services shall be provided by the Referral and Review Branch, Division of Research Grants, National Institutes of Health.

MEETINGS

Meetings of the panels will be held as necessary (approximately 100 times per year) as determined by the Designated Federal Official (DFO) who shall also approve the agenda. A Government official shall be present at **all** meetings.

Meetings shall be open to the public unless determined otherwise by the Secretary or other official to whom the authority has been delegated; notice of all meetings shall be given to the public. Meetings shall be conducted and records of the proceedings kept, as required by applicable laws and departmental regulations.

COMPENSATION

Members shall be paid at the rate of \$150 per day, plus per diem and travel expenses in accordance with Standard Government Travel Regulations. Members who are officers or employees of the United States shall not receive compensation for service on the Panel.

ANNUAL COST ESTIMATE

The estimated annual cost for operating the Panel, including compensation and travel expenses for members but excluding staff support, is \$230,931. The estimate of annual person-years of staff support required is 5.3 at an estimated annual cost of \$320,478.

REPORTS

An annual report shall be prepared by December 31 for submission to the Secretary through the Assistant Secretary for Health and the Director, NIH, which shall contain, as a minimum, the **Panel's** functions, a list of members and their business addresses, the dates and places of meetings, and a summary of the its activities and recommendations made during the preceding year. A report shall be prepared annually showing the distribution of reviewers by gender, minority status, geographic balance, and frequency with which reviewers are used. Copies of the reports shall be provided to the Department Committee Management Office.

ESTABLISHMENT DATE

TERMINATION DATE

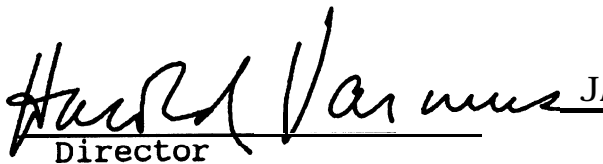
Continuing

FORMAL DETERMINATION

I hereby determine that formation of the Microbiological and Immunological Sciences Special Emphasis Panel is in the public interest in connection with the duties imposed on the Director, NIH, and that such duties can best be performed through the advice and counsel of such a group.

I further deem that it is not feasible for the NIH or any of its committees with appointed membership to perform these duties.

APPROVED

 JAN 3 1994

Director